

## SRI KRISHNADEVARAYA UNIVERSITY: ANANTAPURAMU

## **CIRCULAR**

No.SKU/Acad./D2/Annual Report/2020

Date: 21-10-2020

From

To

REGISTRAR (i/c)

All Head of the Departments

Sub: - SKU-Academic Section Preparation of 45<sup>th</sup> Annual Report for the year July 2019 to June 2020 - Required information regarding your Department Reg.

Ref: - Vice-Chancellor's orders. Dated: 09-10-2020.

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I am by direction to inform you that to send the information of your Department for the period from July 2019 to June 2020 so as to enable by the Academic Section to prepare 45<sup>th</sup> Annual Report. The proforma is available in the University website i.e. www.skuniversity.ac.in. The details may be sent to the following e-mail ID: academicsku/u gmail.com and also hard copy on or before 20-11-2020 without fail (typed in MS word 2003 or 2007).

Herewith enclosing a model copy alongwith this circular for your reference. For any clarifications please contact Academic Section over Phone 08554-255822 & 255823.

Further, I am to inform you that the Annual Report will be placed before the Executive Council and Academic Senate for its approval. The approved copies will be sent to all concerns.

An early action is solicited.

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Copy to the Principals, Arts & Sciences S.K.University, Anantapuramu for information.

Copy to All Head of the Departments S.K.University, Anantapuramu for information.

Copy to PS/PA to VC/ PA to Rector/PA to Registrar(i/e), S.K.University, Anantapuramu for information,

Copy to the Finance Officer, S.K. University, Anantapuramu for information.

Copy to the LAN in charge. S.K.University, S.K.University, Anantapuramu for information

Copy to the File.